Constitution

Papua New Guinea Swimming Inc.

[Stamp: Received by: 30 Nov 2016]
Contents

1. Name

2. Interpretation

3. Headquarters

4. Objects

5. Powers

6. Induction

7. Membership

8. Associations

9. Classes

10. Other Affiliated Bodies

11. Affiliation

12. Effect of Affiliation

13. Cessation of Affiliation

14. Cancellation of Affiliation

15. Disciplining of Members, Associations and Clubs

16. Right of Appeal of Disciplined Member

17. Honorary Life Membership

18. Special Membership

19. Subscription

20. Register of Members

21. Memberships of Affiliated Clubs and Transfer of Membership

22. Resignation of Membership

23. Duties of Office Bearers

24. Office Bearers

25. Election of Office Bearers

26. Executive

27. The Council

28. Committees

29. Casual Vacancies

30. Removal of Member

31. Voting and Decisions

32. Delegates

33. Annual General Meeting

34. Special General Meeting

35. Procedures at a General Meeting

36. Rules of Debate
Honorary Life Member means a person elected as such in accordance with Rule 17.

General Meeting means a meeting open to the attendance of all members at which all members have a vote but no vote.

FINA means the Federation Internationale de Natation.

Executive means the Executive of the National Federation as specified in Rule 26.

Delegate means a person nominated by an affiliated Association or affiliated clubs to represent the Association or affiliated clubs.

Delegate of affiliated Associations and affiliated clubs.

Council means the body comprised of elected officers of the National Federation and committee means a committee appointed under this Constitution.

Swimming,水球,water polo,water polo club.

Association means in respect of swimming, open water swimming, masters swimming, sailing, water skiing, rowing or other similar water sports.

Boating, water skiing, rowing or other similar water sports.

sailing, water skiing, rowing or other similar water sports.

nautical sports or sports included under these rules of FINA.

sailing, water skiing, rowing or other similar water sports.

Annual General Meeting means the annual General Meeting of the National Federation in accordance with Rule 33.

In accordance with Rule 33; means the annual General Meeting of the National Federation in accordance with this Constitution.

Annual General Meeting of the National Federation in accordance with this Constitution.

Constitution means the Constitution of the National Federation in accordance with this Constitution.

Interpretation of Papua New Guinea Swimming Inc. means the Constitution of the National Federation in accordance with this Constitution.

2.1. Interpreted as that national Federation as follows:

Therefore Papua New Guinea Swimming Inc. is hereby constituted as that national Federation as follows:

2.2. Interpreted as that national Federation in order to be affiliated to the Federation Internationale de Natation; it is necessary that there be a property constituted national Federation in Papua New Guinea as the only recognised body which governs aquatic sports internationally.

Constitution of Papua New Guinea Swimming Inc.
The objects and purposes of the National Federation are:

4. **OBJECTS**

The Headquarters of the National Federation shall be at such a place as is decided by the Council.

3. **HEADQUARTERS**

The Headquarters of the National Federation shall be at such a place as is decided by the Council.

2.6 Where there is a conflict between this Constitution and the FINA Rules, the FINA Rules shall prevail.

2.5 Where the context requires, expressions used in this Constitution have the meaning given under the Act.

2.4 Where the context applies, provisions of the Interpretation Act apply to and in respect of this Constitution in the same manner as those provisions would so apply if this Constitution was an instrument of a State.

2.3 Words in the masculine gender shall include the feminine gender and vice versa.

2.2 Words in the plural shall include the singular and vice versa.

Treasurer means the Treasurer of the National Federation.

This Constitution means the Constitution of the National Federation.

swimming or water polo;
swimming includes diving, synchronized swimming, open water swimming, masters;
swimmer includes diver, synchronized swimmer, open water swimmer, masters;
special member means a person appointed as such under Rule 19;

special member means a person appointed as such under Rule 19.

special general meeting means a Special General Meeting of the National Federation in accordance with Rule 34;

secretary means the Secretary of the National Federation;

registration means the registration of a person as a member of the National Federation made under the Act;

register means the Register of the National Federation;

president means the President of the National Federation;

patron has the meaning given in Rule 41;

papua new guinea means the Independent State of Papua New Guinea;

office-bearer means a person duly elected as an office-bearer of the National Federation;

special member means a special member of an affiliated club, an Honorary Life Member or a
PART II - MEMBERSHIP

6. JURISDICTION

Any sports and such other competitions as the Executive may approve, or conduct the National Championships for Papua New Guinea in relation to aquatic sports and such other competitions as the Executive may approve, shall be under the jurisdiction of this Act.

(1) any local governing body, other than an appeal against a decision of an official in
any local governing body in respect of an appeal against a decision of
any local governing body, shall be deemed to be in the jurisdiction of this Act.

(2) No person shall, without the consent of the Executive, be appointed as an official in
any local governing body, or any local governing body, or any official.

(3) The Executive may, in its discretion, approve any expenses incurred by any member while engaged in
the work of the National Federation or grant any sum to any member of the Executive or official in
the work of the National Federation or to any member of
any local governing body, in respect of any official in
any local governing body.

(4) The Executive may, in its discretion, approve any expenses incurred by any member while engaged in
the work of the National Federation or grant any sum to any member of the Executive or official in
any local governing body, in respect of any official in
any local governing body.

(5) The Executive may, in its discretion, approve any expenses incurred by any member while engaged in
the work of the National Federation or grant any sum to any member of the Executive or official in
any local governing body, in respect of any official in
any local governing body.

(6) The Executive may, in its discretion, approve any expenses incurred by any member while engaged in
the work of the National Federation or grant any sum to any member of the Executive or official in
any local governing body, in respect of any official in
any local governing body.

(7) The Executive may, in its discretion, approve any expenses incurred by any member while engaged in
the work of the National Federation or grant any sum to any member of the Executive or official in
any local governing body, in respect of any official in
any local governing body.

(8) The Executive may, in its discretion, approve any expenses incurred by any member while engaged in
the work of the National Federation or grant any sum to any member of the Executive or official in
any local governing body, in respect of any official in
any local governing body.

Powers

5. To do all such things as are incidental or conducive to the attainment of the objects
of the members; and

(2) to found or incorporate clubs or any of the objects of the Council, and to
merit with respect to aquatic sports any of the objects of the Council.

(3) to act alone or in conjunction with any member of the Council, and to
merit with respect to aquatic sports any of the objects of the Council.

(4) to promote and encourage aquatic sports throughout Papua New Guinea.

(5) to be affiliated with FINA, the body governing aquatic sports in Papua New Guinea.
The FEVA Congress and the FEVA, in accordance with the Fina Anti-Doping Rules and Out-Of-Competition Doping Control By-Feva, and the FEVA Anti-Doping Rules and Out-Of-Competition Doping Control By-Feva

8.3

Member’s OFFICER, SUPPORT PERSONNEL, COACHES, PHYSICIANS, TRAIERS, MANAGER, and T EAM LEADERS must comply with the FEVA Anti-Doping Regulations, Directions and decisions of the FEVA. The FEVA Congress and the FEVA, in accordance with the Fina Anti-Doping Rules and Out-Of-Competition Doping Control By-Feva, and the FEVA Anti-Doping Rules and Out-Of-Competition Doping Control By-Feva.

Special Members.

Honorary Members.

As may be registered as provided in this Constitution.

Subject to Rule 70, membership is not transferable.

7.3

as may be registered as provided in this Constitution.

Subject to Rule 70, membership is not transferable.

7.2

as may be registered as provided in this Constitution.

Subject to Rule 70, membership is not transferable.

7.1

CLUBS

Where a club is made for the formation of a national association subject to the overriding control of the Congress, it is a district association, and where so affiliated shall be empowered:

(a) to draft a regional association, and to regulate the conduct of a particular aquatic sport in the national association subject to the overriding control of the Congress under the jurisdiction of the New Guinea and the New Caledonia, and in the case of a national association, subject to the overriding control of the Congress.

(b) to draft a regional association, subject to the overriding control of the Congress, to regulate the conduct of a particular aquatic sport.

(c) in the case of a national association, and where so affiliated shall be empowered:

8.2

An association formed in accordance with this rule 8.1 may apply to the Congress for the purpose of facilitating the regulation throughout its region of the aquatic sport or sports in which it is a national association subject to the overriding control of the Congress, or in the case of a regional association, subject to the overriding control of the Congress, to regulate the conduct of a particular aquatic sport.

8.1

The Congress, from time to time, approve the formation of an association being an association of clubs which may be formed in accordance with this rule 8.1.
Affiliation with the National Federation shall operate as an agreement on the affiliation.

**EFFECT OF AFFILIATION**

Subject rule 11.2, and on payment by the applicant of the affiliation fee under Rule 19, the Secretary shall give to the applicant notification of any approval of affiliation under this Act.

**MEETING OF THE COUNCIL AFTER AFFILIATION IS RECEIVED**

(a) By a club in accordance with Rule 9, shall be considered by the Council at its first meeting of the Council, after the application is received:

(b) By an association in accordance with Rule 8, or

**AN APPLICATION FOR AFFILIATION:**

Substantially consistent with this Constitution, the Council may, by resolution, grant affiliation to any school or other body if the applicant is not affiliated with a school.

**OTHER AFFILIATED BODIES**

An affiliated club shall, at least once each year, hold a general meeting of its members.

- An affiliated club shall not become operative until approved by the Council.
- Such other information as may be required by the Council.
- A list of the members of the club and their addresses.
- Details of the proposed constitution and by-laws of the club.
- A copy of the constitution, rules and by-laws of the club.
- An application under Rule 9.1 shall be accompanied by:

- Affiliated club.

Applying to be affiliated to the National Federation and to accept, and where relevant enforce, all of the conditions of the National Federation and to accept, and where relevant enforce, all of the provisions of this Constitution and by-laws.

Any application for affiliation shall be submitted to the Secretary of the National Federation for consideration.
Informing the member of the Allied Club or Allied Association of Allied Club or Allied Association of Allied Club that the member:

(d) as practicable, cause a notice in writing to be served on the member of the Allied Club or Allied Association of Allied Club or Allied Association of Allied Club, as soon after service of the notice:

15.3

...of the Allied Club.

A resolution in accordance with this rule, the Executive shall, as soon as practicable cause a resolution to be served on the member of the Allied Club or Allied Association of Allied Club or Allied Association of Allied Club, as soon after service of the notice:

15.2

where the Executive exercise a resolution under Clause 15.1, the Secretary shall, as soon as practicable cause a resolution to be served on the member of the Allied Club or Allied Association of Allied Club, as soon after service of the notice:

15.1

I5.1

In the case of a member who has continuously failed to comply with a provision or provisions of the Constitution or has persistently refused or neglected to comply with a provision of the Constitution, to cease to be a member of the Allied Federation or Allied Association of Allied Club:

I5.2

Disciplining of Members, Associations and Clubs:

15.

Reformation of the Allied Federation or Allied Association of Allied Club is suspended under this rule.

14.

...of the Allied Federation or Allied Association of Allied Club is suspended under this rule:

14.1

...of the Allied Federation or Allied Association of Allied Club:

14.2

...of the Allied Federation or Allied Association of Allied Club:

14.3

...of the Allied Federation or Allied Association of Allied Club, may cease to be affiliated after paying all fees.
HONORARY LIFE MEMBERSHIP

Resolution, the resolution is confirmed.

If at the meeting the Council passes a resolution in favour of the confirmation of the
resolution the resolution should be confirmed or revoked.

The members of the Council entitled to vote shall vote by secret ballot on the question of
whether the resolution should be confirmed or revoked.

and

give the opportunity to their respective cases orally or in writing or both:

At a meeting of the Council convened under Clause 16.2:

the Executive and the member, affiliated association or affiliated club shall be

the Secretary received the notice.

Unless notice of a meeting of the Council is served on the member, affiliated association or

affiliated club by lodging with the Secretary a notice to that effect.

A member, affiliated association or affiliated club may appeal to the Council against a

after notice of the resolution is served on the member, affiliated association or

affiliated club is entitled to appeal against the resolution where the member,

affiliated club does not exercise the right of appeal unless and until the National Federation confirms the

where, within that period, the member, affiliated association or affiliated club

and

A resolution confirmed by the Executive under Clause 15.4 does not take effect:

A resolution confirmed by the Executive under Clause 15.4, the Secretary shall, within 7

days after the confirmation by notice to the members, affiliated association or

affiliated club of the fact and of the right of appeal of the members,

where the Executive confirms a resolution under Clause 15.4, the Secretary shall, within 7

days after the confirmation by written representations submitted to the Executive

give the opportunity to make

At a meeting of the Executive held as referred to in Clause 15.3(c), the Executive shall:

submit to the Secretary at or prior to the date of that meeting written

attend and speak at that meeting; and

15.3

15.2

15.1

15.4

16.1

16.2

16.3

16.4

16.5

16.6

17.2

17.5

17.6
20.1 The Register shall maintain a Register of Members in which shall be entered:

**REGISTER OF MEMBERS**

20. Council

where at any time, the finances of the National Federation are insufficient to cover the cost of administration of the National Federation, the Council may require each affiliated club and member to pay a sum determined by the Council.

An Association of clubs whose affiliation is cancelled under Sub-Rule 19.3 may, upon the procedure specified in Rule 18.9, re-apply for a re-affiliation in accordance with the preceding subsection and pay the sum determined by the Council.

20.1. Each affiliated Association, affiliated club, member or Special Member has failed by agreement or by act or omission to discharge any of the obligations specified as a condition of affiliation of the Association of clubs under Sub-Rule 19.3.

20.2. Each year of affiliation or admission to membership.

20.3. National Federation in annual subscription.

20.4. Each affiliated Association, affiliated club, member and Special Member shall pay to the Council.

**SUBSCRIPTIONS**

Solemnly made, date and place of existence, if any, and the date of incorporation.

Solemnly made, date and place of existence, if any, and the date of incorporation.

Solemnly made, date and place of existence, if any, and the date of incorporation.

Solemnly made, date and place of existence, if any, and the date of incorporation.

Solemnly made, date and place of existence, if any, and the date of incorporation.

Solemnly made, date and place of existence, if any, and the date of incorporation.

Solemnly made, date and place of existence, if any, and the date of incorporation.

Solemnly made, date and place of existence, if any, and the date of incorporation.

Solemnly made, date and place of existence, if any, and the date of incorporation.

Solemnly made, date and place of existence, if any, and the date of incorporation.

Solemnly made, date and place of existence, if any, and the date of incorporation.

Solemnly made, date and place of existence, if any, and the date of incorporation.

Solemnly made, date and place of existence, if any, and the date of incorporation.

Solemnly made, date and place of existence, if any, and the date of incorporation.

Solemnly made, date and place of existence, if any, and the date of incorporation.

Solemnly made, date and place of existence, if any, and the date of incorporation.

Solemnly made, date and place of existence, if any, and the date of incorporation.

Solemnly made, date and place of existence, if any, and the date of incorporation.

Solemnly made, date and place of existence, if any, and the date of incorporation.

Solemnly made, date and place of existence, if any, and the date of incorporation.

Solemnly made, date and place of existence, if any, and the date of incorporation.

Solemnly made, date and place of existence, if any, and the date of incorporation.

Solemnly made, date and place of existence, if any, and the date of incorporation.

Solemnly made, date and place of existence, if any, and the date of incorporation.

Solemnly made, date and place of existence, if any, and the date of incorporation.

Solemnly made, date and place of existence, if any, and the date of incorporation.

Solemnly made, date and place of existence, if any, and the date of incorporation.

Solemnly made, date and place of existence, if any, and the date of incorporation.

Solemnly made, date and place of existence, if any, and the date of incorporation.

Solemnly made, date and place of existence, if any, and the date of incorporation.

Solemnly made, date and place of existence, if any, and the date of incorporation.

Solemnly made, date and place of existence, if any, and the date of incorporation.

Solemnly made, date and place of existence, if any, and the date of incorporation.

Solemnly made, date and place of existence, if any, and the date of incorporation.

Solemnly made, date and place of existence, if any, and the date of incorporation.

Solemnly made, date and place of existence, if any, and the date of incorporation.
The office-bearers of the National Federation shall be:

PART III - EXECUTIVE

23.1 The President, Vice-President and Secretary may resign their membership after paying all fees then outstanding and upon giving one month's notice to the Secretary of their intention to resign, and upon expiration of the one month's notice, the person giving that notice shall cease to be a member of the National Federation.

23.2 A member may resign their membership after paying all fees then outstanding and upon giving one month's notice to the Secretary of their intention to resign, and upon expiration of the one month's notice, the person giving that notice shall cease to be a member of the National Federation.

RESIGNATION OF MEMBERSHIP

24.2 This rule 24 applies separately to each category of aquatic sports.

24.3 The resignation of the swimmer shall be transferred to the new club, provided that both clubs agree:

(a) the swimmer may swim for the new club during the balance of the current year;

(b) the swimmer's membership is transferred to the new club;

(c) the swimmer's membership fee is paid to the new club at time of transfer;

(d) the swimmer is a full member of the new club;

(e) the swimmer is a full member of the new club only by the affiliated club of the National Federation.

MEMBERSHIP OF AFFILIATED CLUBS AND TRANSFER OF MEMBERSHIP

25.2 A swimmer registered by an affiliated club may transfer to another affiliated club at time:

(a) a transfer fee is determined from time to time by the Council, and

(b) all outstanding fees are paid to both clubs, and

(c) the transfer is approved by the swimmer's affiliated club.

25.3 A swimmer registered by an affiliated club may transfer to another affiliated club only by the affiliated club of the National Federation.

25.4 A swimmer registered by an affiliated club may transfer to another affiliated club only by the affiliated club of the National Federation.

25.5 A swimmer shall be a full member of only one affiliated club, but may be a member of the National Federation.

25.6 The Register of Members shall be available for inspection by any member at times and upon request to the Executive.

25.7 The Register of Members shall be available for inspection by any member at times and upon request to the Executive.

25.8 The Register of Members shall be available for inspection by any member at times and upon request to the Executive.
Executive and any Committee appointed by the Executive.

The names of members present at General Meetings and at meetings of the Executive and any Committee appointed by the Executive shall be recorded in the minutes of the meetings.

Sections:

(c) Keep minutes of:

- (d) other records of the National Federation and be responsible for all correspondence;
- (e) be the public officer for the purposes of the Act and the Executive officer of the National Federation and have the custody of the books, documents, securities and records of the National Federation.

24.3 The Secretary of the National Federation shall:

(a) office in the absence of the President;
(b) assist the President in the discharge of the duties of the President; and
(c) ensure that resolutions are implemented.

24.2 The Vice-President shall:

(a) preside at all meetings; and
(b) ensure that resolutions and any rules made under the Constitution and any rules made for the purposes of the Constitution are properly and impartially administered.

24.1 DUTIES OF OFFICE BEARERS

(a) no office-bearer is eligible for re-election.

(b) An office-bearer shall hold office from the conclusion of the Annual General Meeting until the conclusion of the next Annual General Meeting but any office-bearer shall retire at the conclusion of the Annual General Meeting but any office-bearer shall retire at the conclusion of the Annual General Meeting.

(c) The office-bearers shall hold office in accordance with the Constitution and the rules made by the Council.

(d) such other positions as may be determined by the Council from time to time, and

(e) a Public Relations Officer;
(f) a Chief Technical Officer;
(g) a Registrar;
EXECUTIVE

26. A nomination for the election of an office-bearer may be submitted to the Council, by:

(i) the Secretary, or
(ii) a member of the Council, or
(iii) a meeting of the Council.

The Secretary, on being satisfied that the nomination is in order, may accept it and forward it to the Council for consideration.

27. The Secretary shall, on the nomination being accepted, cause notice to be given of the election to be held at a meeting of the Council.

28. The meeting shall be held at the earliest convenient time, and shall be convened by the Secretary.

29. The Secretary shall cause the ballot to be taken at the meeting, and shall declare the result of the election.

30. The person elected shall take office immediately following the meeting.

ELECTION OF OFFICE-BEARERS

25.2 A nomination for the election of an office-bearer shall be made:

(1) in the case of a casual vacancy, at the Council Meeting at which the vacancy occurs;

(2) at the Annual General Meeting of the Council, where a casual vacancy occurs, the Executive shall call for nominations to fill the vacancy.

25.1 Subject to sub-rule 25.2, a nomination for the election of an office-bearer shall be:

(i) lodged with the Secretary at least 14 days before the meeting of the Council at which the election is to be held;

(ii) signed by a member of the Council, or by two members of the Council who are not office-bearers of the National Federation, or by the National Federation itself;

(iii) in writing.

24.6 The duties of office-bearers are as follows:

(i) prepare annual accounts and any other accounts required by the Executive;

(ii) keep and maintain all books of account of the National Federation in accordance with acceptable accounting standards and to receive all monies of the National Federation from the funds of the National Federation and all monies received from the funds of the National Federation;

(iii) exercise superintendence over payments and disbursements from the funds of the National Federation;

(iv) issue a receipt for all monies received by him or her for banking;

(v) submit an annual report to the National Federation; and

(vi) ensure that minutes of proceedings at a meeting are signed by the Chairman of the Executive and any Committee appointed by the Executive and the minutes and other records are kept in the National Federation.

24.4 The Treasurer of the National Federation shall:

(i) prepare a statement of accounts for the National Federation; and

(ii) any other accounts required by the National Federation.

24.5 The model of the National Federation is:

(i) keep a receipt for all monies received by him or her for banking;

(ii) submit an annual report to the National Federation; and

(iii) ensure that minutes of proceedings at a meeting are signed by the Chairman of the Executive and any Committee appointed by the Executive; and

(iv) all proceedings at General Meetings and meetings of the Council.
The President or the Vice-President shall be the
Chairperson of the Executive.

At a meeting of the Executive:
- A motion to adjourn for the meeting shall be disregarded.
- If the adjourned meeting a quorum is not present within half an hour of the time
  following week, all business shall be transacted by the Executive unless a quorum is present and if

A quorum for a meeting of the Executive shall be five.

For the holding of the meeting,
- when it is not possible for the members of the Committee to convene before the time
  appointed, the Executive may, at least 48 hours (or such other period as may be
  decided by the Executive at least 48 hours) after the time appointed, convene
- for the holding of a meeting of the Executive at least 48 hours (or such other period as may be
  decided by the Executive at least 48 hours) after the time appointed, the Executive may decide

[Additional text not visible]
The president and the vice-president shall act as chairperson.

If the president and the vice-president are absent or unwilling to act, such one of them shall act as chairperson.

27.8 At a meeting of the council:

27.7 If at the adjourned meeting a quorum is not present within half an hour of the time specified the meeting shall adjourn to such later time as the Executive determine.

27.6 No business shall be transacted by the council unless a quorum is present and if within one half of the number of delegates nominated.

27.5 A quorum for a meeting of the council shall be:

27.4 The agenda for a meeting of the council shall be:

27.3 The secretary shall give to each member of the council 14 days notice of each meeting of the council.

27.2 The council shall meet at least once in each year. The council shall meet at times determined by the Executive.

27.1 The council shall consist of:

27. THE COUNCIL

26.8 Each member of the Executive present shall have one vote, and in the event of an equality of votes, the chairperson shall have the casting vote.

26.7 If the president and the vice-president are absent or unwilling to act, such one of them shall act as chairperson.
(c) becomes insolvent;

(b) ceases to be a member of the National Federation;

(e) dies.

Council. The Executive or a Committee acts if the member:

For the purposes of this Constitution, a casual vacancy in the office of a member of the

CASUAL VACANCIES

29. Procedures.

Executive:

(a) reporting on the work of the Committee to each meeting of the Council and of the

(b) arranging all details concerning the Committee and its functions and

(c) conducting the meetings of the Committee;

(d) calling the meetings of the Committee;

The convener of a Committee is responsible for:

28.6.6

The Council may make rules, not inconsistent with this section, specifying the procedures

Executive.

28.5

The Council of the number of persons appointed to the Committee,

28.4

Where:

28.3

persons who are not members of the National Federation may be appointed as members

28.2

The President, Secretary or Treasurer, as selected by the Executive, shall be ex officio

28.1

The Council or the Executive may appoint such number of Committees as may be

COMMITTEES

28.

Apply to General Meetings.

27.10

Rules 38 and 39 (proxies and ballots) shall apply to the Council in the same way as they

Each member of the Executive and each delegate present in person or by proxy shall

SECTION 4
PART IV—GENERAL MEETINGS

DELEGATES

Any act of the Executive may be overturned by a committee appointed by the Council or Executive, provided there is a quorum, the Council, Executive, and any committee appointed by the Council, Executive or Committee of the Executive, may act notwithstanding any vacancy.

VOTING AND DECISIONS

Where a member of the Executive to whom a proposal is referred fails to return his report within the time fixed, the question referred is determined by the Executive.

REMOVAL OF MEMBER

A member is removed from office by a resolution of the Council of the Executive and of the members present at the meeting of the Council by resolution of the Executive.
Annual General Meeting

33.2 The annual General Meeting of the National Federation shall be held so far as is reasonably practicable during the month of March in each year at a place and time to be determined by the Executive and notified to each affiliate association and club. The Secretary shall give two weeks' notice of an annual General Meeting to each affiliate association and club.

33.3 Each member, including each affiliated association, affiliated club, special member and special guest, invited by the Secretary, shall have a vote at the annual General Meeting. Any person nominated to attend an annual General Meeting may attend an annual General Meeting. Each member of the National Federation when notified, shall have a vote at the annual General Meeting. The Secretary shall give two weeks' notice of an annual General Meeting to each affiliate association and club.

33.4 A motion at the annual General Meeting shall consist of at least one half of the Executive and one half of the delegates.

33.5 The business to be transacted at the annual General Meeting shall be:

(a) the constitution of the National Federation; and
(b) the accounts of the National Federation; and
(c) the reports of the Presidents and the secretaries of the National Federation; and
(d) the reports of the officers of the National Federation; and
(e) the reports of the committee of the National Federation; and
(f) the reports of any committee of the National Federation; and
(g) any other business which may be added to the agenda.

33.6 Voting for the election of office-bearers for the next financial year shall be conducted by general business.

(f) The outgoing Council, by vote of the annual General Meeting, shall appoint an audit committee, to be elected at the annual General Meeting until the conclusion of the annual General Meeting and of any special General Meeting held since the last meeting. The business to be transacted at the annual General Meeting shall be:

(a) any other business which may be added to the agenda.

(e) the annual General Meeting of the National Federation shall be held so far as is reasonably practicable during the month of March in each year at a place and time to be determined by the Executive and notified to each affiliate association and club. The Secretary shall give two weeks' notice of an annual General Meeting to each affiliate association and club.

(f) A motion at the annual General Meeting shall consist of at least one half of the Executive and one half of the delegates.

(g) The business to be transacted at the annual General Meeting shall be:

(a) the constitution of the National Federation; and
(b) the accounts of the National Federation; and
(c) the reports of the Presidents and the secretaries of the National Federation; and
(d) the reports of the officers of the National Federation; and
(e) the reports of any committee of the National Federation; and
(f) the reports of any committee of the National Federation; and
(g) any other business which may be added to the agenda.
Each member of the Executive and each Delegate shall be entitled to appoint another member of the Executive as proxy for the purposes of which the proxy is appointed. Each member of the Executive shall upon receipt of the notice given to the Secretary under this clause be entitled to appoint another member of the Executive as proxy for the purposes of which the proxy is appointed.

**Appointments of Proxies**

38.1

Subject to the preceding Study Rules and Rules 37 and 39, voting shall be as determined in a current year.

37.5

A member of any proxy is not entitled to vote at any General Meeting of the Association unless the proxy is received by the Secretary of the Association within the Meeting as proxy to the Association has been exercised by the member or proxy at the General Meeting of the Association.

37.4

The meeting shall have a second vote. In the case of an equality of votes on a question at a General Meeting the Chairman of that meeting shall have a second vote.

37.3

All votes shall be given personally or by proxy.

37.2

Voting

37.1

Incorporated in a set of administrative procedures.

36.

Rules of Debate

35.

Except as otherwise prescribed in this Constitution, proceedings to be followed in a General Meeting are as determined in these Study Rules and Rules 37 and 39, voting shall be as determined from time to time by the Council and shall be

34.3

A Special General Meeting shall be called by the Secretary:

34.2

(c) on the instruction of the Executive.

34.1

Special General Meeting

34.2

A request under sub-rule 34.1 (a) shall detail the matter proposed to be discussed at the meeting.

34.1

All meetings shall be called by the Secretary.
42.4 The procedure in relation to the hearing of an appeal is as follows:

42.3 An appeal against any decision by the Local Governing Body is made

(a) lodged with the Secretary no later than 21 days from the time of receiving the decision on

(b) accompanied by a request to call a Special General Meeting of the Club.

(c) such other particulars as the Appeal Committee consider necessary.

42.2 In the case of an appeal by a Member, submitted through an Allied Association

(a) lodged with the Secretary.

(b) subject to sub rule 42.1, an Allied Association or Allied Club of a Member which or

42.1 The Council may invite a person or persons to accept the position of Patron or Patron of

40. NOT USED

PART V - MISCELLANEOUS

39.2 The Rules of the Club, if a member, shall be incorporated into the Act by the

39.1 The President may, at any time, on his own initiative, direct that voting at a General

39. Ballots

38.2 The notice appointing the proxy shall be in the form set out in Appendix I to this

38.1 Meetings may be by postal or electronic ballot.

37.1 The Rules for the conduct of voting shall be as determined from time to time by the

36.2 The notice appointing the proxy shall be in the form set out in Appendix I to this

36. Constitution

35.2 The notice appointing the proxy shall be in the form set out in Appendix I to this

35.1 The President may, at any time, on his own initiative, direct that voting at a General

34.2 The notice appointing the proxy shall be in the form set out in Appendix I to this

34.1 The President may, at any time, on his own initiative, direct that voting at a General

33.2 The notice appointing the proxy shall be in the form set out in Appendix I to this

33.1 The President may, at any time, on his own initiative, direct that voting at a General

32.4 The President may, at any time, on his own initiative, direct that voting at a General

32.3 The President may, at any time, on his own initiative, direct that voting at a General

32.2 The notice appointing the proxy shall be in the form set out in Appendix I to this

32.1 The President may, at any time, on his own initiative, direct that voting at a General

31.2 The notice appointing the proxy shall be in the form set out in Appendix I to this

31.1 The President may, at any time, on his own initiative, direct that voting at a General

30.2 The notice appointing the proxy shall be in the form set out in Appendix I to this

30.1 The President may, at any time, on his own initiative, direct that voting at a General

29.2 The notice appointing the proxy shall be in the form set out in Appendix I to this

29.1 The President may, at any time, on his own initiative, direct that voting at a General

28.2 The notice appointing the proxy shall be in the form set out in Appendix I to this

28.1 The President may, at any time, on his own initiative, direct that voting at a General

27.2 The notice appointing the proxy shall be in the form set out in Appendix I to this

27.1 The President may, at any time, on his own initiative, direct that voting at a General

26.2 The notice appointing the proxy shall be in the form set out in Appendix I to this

26.1 The President may, at any time, on his own initiative, direct that voting at a General

25.2 The notice appointing the proxy shall be in the form set out in Appendix I to this

25.1 The President may, at any time, on his own initiative, direct that voting at a General

24.2 The notice appointing the proxy shall be in the form set out in Appendix I to this

24.1 The President may, at any time, on his own initiative, direct that voting at a General

23.2 The notice appointing the proxy shall be in the form set out in Appendix I to this

23.1 The President may, at any time, on his own initiative, direct that voting at a General

22.2 The notice appointing the proxy shall be in the form set out in Appendix I to this

22.1 The President may, at any time, on his own initiative, direct that voting at a General

21.2 The notice appointing the proxy shall be in the form set out in Appendix I to this

21.1 The President may, at any time, on his own initiative, direct that voting at a General
A consequence of suspension or disqualification of a member by an affiliated association or
and finally by leaving the water and running to the beach to finishing the
by holding down the breast stroke for at least 24 metres then dive in an open
and after the clash; that does not include a suit swimming event in which swimmers start
the rules of 47.3. 47.2. 47.1. Subject to sub rule 47.3, a swimmer who is a member is not allowed to compete in any

47.1. Jurisdiction over swimmers

The rules pertaining to eligibility are set out in FINA rule 47.2 shall be binding on the

46. Beting

45.2. The following person are entitled to wear the uniform of the National Federation:

45.1. The use of logos or uniforms by swimmers in a national team is subject to guidelines or

45. Uniforms

The badges of the National Federation shall be the Paping New Guinea National Flag.

44. Badges

The colours of the National Federation shall be the national sports colours approved by the

43. Colours

Special to the earth radius have been considered by the Executive, such laws and regulations have been submitted to the local governing body concerned, whose

42.5. Subject to any right of appeal to FINA, the decision of the Executive in relation to an

42. Special to the earth radius have been considered by the Executive, such laws and regulations have been submitted to the local governing body concerned, whose

41. Swimmers and officials representing Papua New Guinea over any defined distance in any

40. Swimmers and officials representing Papua New Guinea over any defined distance in any

39. Commonwealth or Pacific Games or FINA competitions;

38. Swimmers and officials representing Papua New Guinea over any defined distance in any

37. including Australia and the Islands of the Pacific and

36. any swimmer or official as determined by the Council.

35. (c) any swimmer or official as determined by the Council.

34. (b) any swimmer or official as determined by the Council.

33. (a) any swimmer or official as determined by the Council.

32. The rules pertaining to eligibility are set out in FINA rule 47.2 shall be binding on the

31. Jurisdiction over swimmers

The rules pertaining to eligibility are set out in FINA rule 47.2 shall be binding on the

30. Beting

29. The rules pertaining to eligibility are set out in FINA rule 47.2 shall be binding on the

28. Jurisdiction over swimmers

The rules pertaining to eligibility are set out in FINA rule 47.2 shall be binding on the

27. Beting

26. The rules pertaining to eligibility are set out in FINA rule 47.2 shall be binding on the

25. Jurisdiction over swimmers

The rules pertaining to eligibility are set out in FINA rule 47.2 shall be binding on the

24. Beting

23. The rules pertaining to eligibility are set out in FINA rule 47.2 shall be binding on the

22. Jurisdiction over swimmers

The rules pertaining to eligibility are set out in FINA rule 47.2 shall be binding on the

21. Beting

20. The rules pertaining to eligibility are set out in FINA rule 47.2 shall be binding on the

19. Jurisdiction over swimmers

The rules pertaining to eligibility are set out in FINA rule 47.2 shall be binding on the

18. Beting

17. The rules pertaining to eligibility are set out in FINA rule 47.2 shall be binding on the

16. Jurisdiction over swimmers

The rules pertaining to eligibility are set out in FINA rule 47.2 shall be binding on the
The National Federation shall have the sole authority to determine whether any applicants

**INTERNATIONAL COMPETITIONS**

(a) Rules for specific competitions;
(b) Technical rules; and
(c) Administrative procedures;
(d) Officiating procedures;
(e) Accreditation procedures;

include, but not be limited to, the following categories:

Rules. By-laws and procedures shall be decided at the discretion of the Council and shall

discretion of the Council.

Rules. By-laws and procedures may be amended or added to from time to time at the

consultation with the Rule of FINA.

Consultation provided that rules, By-laws and procedures are not inconsistent with this

of this constitution.

**RULES, BY-LAWS AND PROCEDURES**

on each form and programme referring to the sports meeting.

The World’s Council conducted under the rules of the National Federation:

notice is thereby given;

The sports meeting is conducted in accordance with the entry forms, programs and

rules governing admission are strictly enforced;

shall ensure that:

permission to hold an aquatic sports meeting, that affiliated Association or affiliated club

where the National Federation grants to an affiliated Association or affiliated clubs

recommendation by the affiliated Federation together with particulars of any recommendation by the affiliated

the proposed loss of application are decided.

in the first instance consider the proposed loss of application or affiliated club.

An affiliated Association or affiliated club shall in relation to the proposed loss of member

consultation with the Bureau of FINA.

A decision referring to the loss of member shall be made by the National Federation, acting alone, or after

binding on every other affiliated Association or affiliated club.

notified by the affiliated Association and affiliated club to the National Federation
The annual year of the National Federation shall commence on 1 January and end on 31 December of each year.

FUND - MANAGEMENT

52.2 All cheques, drafts, bills of exchange, promissory notes and other negotiable instruments subject to any resolution passed by the National Federation in a general meeting shall be signed by any 2 members of the executive committee designated by the council of the Federation.

52.3 Funds - Source

51.3 The National Federation shall, as soon as practicable after receiving any money, issue an appropriate receipt.

51.2 Funds - Source

51.1 The funds of the National Federation shall be derived from annual subscriptions of members, affilated clubs, and such other sources as the council or the executive determine.

50.2 Notice

50.1 Any notice required to be given to any person by the National Federation or by an office.

NOTICES

49.2 A team or an individual swimmer shall not be invited to enter a new country to compete unless the membership of the National Federation, or such officer as may be designated by the council of the National Federation, has approved and the competition is approved by the National Federation.

FINANCIAL YEAR


(a) By a special resolution of members entitled to vote at a general meeting of the National Federation.

(b) with the approval of the FINA Bureau; and

(c) Constitution may be altered, rescinded or added to only:

THE OBJECTS AND PROVISIONS OF THIS

ALTERATION OF OBJECTS AND CONSTITUTION

EXECUTIVE

52.2 Executive.

52.1 All directors, officers, members of the council of the National Federation shall be elected, at the discretion of the council, to the council of the National Federation.

FINANCIAL YEAR

54.

53. ALTERATION OF OBJECTS AND CONSTITUTION

EXECUTIVE

52.1 All directors, officers, members of the council of the National Federation shall be elected, at the discretion of the council, to the council of the National Federation.

52.2 Executive.

52.3 Funds - Management

51.3 The National Federation shall, as soon as practicable after receiving any money, issue an appropriate receipt.

51.2 Funds - Source

51.1 The funds of the National Federation shall be derived from annual subscriptions of members, affilated clubs, and such other sources as the council or the executive determine.

50.2 Notice

50.1 Any notice required to be given to any person by the National Federation or by an office.

NOTICES

49.2 A team or an individual swimmer shall not be invited to enter a new country to compete unless the membership of the National Federation, or such officer as may be designated by the council of the National Federation, has approved and the competition is approved by the National Federation.
LIABILITY OF ASSOCIATIONS, CLUBS AND MEMBERS

59. (a) This clause shall not apply to the winding up of the National Federation.

(b) The National Federation shall indemnify any person who may incur costs or expenses in the winding up of the National Federation.

(c) The National Federation shall indemnify any person who may incur costs or expenses in the winding up of the National Federation.

(d) The National Federation shall indemnify any person who may incur costs or expenses in the winding up of the National Federation.

INDEMNITY

58. (a) In the event of the winding up of the National Federation, any sum payable to the National Federation shall be paid out of the funds of the National Federation.

(b) The National Federation shall indemnify any person who may incur costs or expenses in the winding up of the National Federation.

(c) The National Federation shall indemnify any person who may incur costs or expenses in the winding up of the National Federation.

(d) The National Federation shall indemnify any person who may incur costs or expenses in the winding up of the National Federation.

DISSOLUTION

57. (a) The National Federation shall be dissolved by a special resolution of the National Federation.

(b) The National Federation shall be dissolved by a special resolution of the National Federation.

(c) The National Federation shall be dissolved by a special resolution of the National Federation.

(d) The National Federation shall be dissolved by a special resolution of the National Federation.

COMMON SEAL

56. (a) The National Federation shall have a common seal.

(b) The National Federation shall have a common seal.

(c) The National Federation shall have a common seal.

(d) The National Federation shall have a common seal.

AUDIT AND ACCOUNTS

55.
Further amendments made for the purposes of ratification in accordance with Rule 31. This version adopted at Annual General Meeting held on 30 April 2016.

VERSION

National Federation.

and member are not liable to contribute towards the payment of the debts and liabilities