"PNGSC" means the Papua New Guinea Sports Commission.
"NOC" means the National Olympic Committee of Papua New Guinea.

OHF means the Oceanic Hockey Federation.
"FIH" means the Federation International de Hockey.

Financial Year means the year ending 31 December.

2. Interpretation

In this constitution unless the contrary intention appears:

The name of the Federation shall be "Papua New Guinea Hockey Federation Incorporatated".

"Board of Directors" means the Board appointed pursuant to clause 14.

"Council" means the Council of Members.

"Counsellor" means a person appointed by a Member pursuant to clause 9.2.

"National Executive Director" means the person for the time being appointed by the Board of Directors and who may from time to time carry out his/her position but with a different title.

"National Technical Director" means the person from time to time appointed by the Board of Directors and who may from time to time carry out his/her position but with a different title.

"National Development Director" means the person from time to time being appointed by the Board of Directors and who may from time to time carry out his/her position but with a different title.

"Constitution" means the Constitution of Members.

2.1 In this Constitution unless the contrary intention appears:
2.2 The National Executive Director should be the Public Officer of the Federation.

(b) Where a person holds office as National Executive Director of the Federation, it is a reference to the National Executive Director.

In this constitution a reference to the National Executive Director is a reference to any office of the Federation includes any person acting for the Federation or with the knowledge, consent or authority of the Federation and all other legal activities.

Words importing the singular include the plural and vice versa.

"In writing" or "written" include printed or typographed or represented or reproduced in a visible form or by any other means.

The Regulations means regulations under the Act.

Associate Member means an Associate Member of the Federation.

Amendments thereto or re-enactment thereof.

The Act means the Incorporation of Associations Act including any amendments thereto or re-enactment thereof.

Special Resolution means a resolution that is passed by not less than three-fourths of the members.

Officer means any servant, officer or employee of the Federation.

Office Bearers means an Officer as defined in clause 14.3.

Member means a Member of the Federation as defined in clause 5 and count hockeys.

Hockey means the game of Hockey and includes field hockey and indoor hockey.
To organise and conduct national competitions at all levels.

(i)

To maintain an efficient administration both at national level and between the Federation and its Members.

(k)

To participate in competition sanctioned or sponsored by bodies recognized by the Committee of Papua New Guinea, the FIH, OHF and National Olympic committees.

(i)

To maintain membership of the FIH, OHF and National Olympic committees through votes and affiliation fees.

(i)

To establish and maintain financial security by obtaining funds from all levels without limitations of space.

(4)

To increase the number of hockey players in Papua New Guinea at all levels and in a popular and successful sport.

(6)

To develop coaching and talent identification programs for coaches.

(7)

To put Papua New Guinea hockey at a position as one of the highest ranking hockey nations worldwide.

(e)

To participate in international competition and to seek and to sustain a position without limitation of space.

(5)

To exercise jurisdiction over all matters in all matters pertaining to hockey in Papua New Guinea.

(p)

To maintain control of hockey in the world without limitation of space.

(e)

To cooperate with the Hockey Federation of the Republic of China and its Sub-Committees.

(c)

To deal with athletes participating in the independent state of Papua New Guinea and cooperate with the Executive Committee, to encourage, promote, expand and be responsible for the game of hockey in all forms throughout the independent state of Papua New Guinea.

(e)
Objectives of the PNG New Guinea Hockey Federation Inc. CURRENT FOR YEAR 2006

4. To receive money on deposit at interest or otherwise for fixed periods or payable at call.

5. To draw, make, accept, endorse, discount, execute, issue, transfer and distribute all promissory notes, bills of exchange, cheques, drafts and other negotiable or transferable instruments.

6. To print, publish and circulate newspapers, periodicals, books and other literary periodicals.

7. To apply the same accordingly.

8. To conduct, improve, maintain, develop, work and manage, carry out and exercise and comply with any such arrangements, rights, privileges and concessions with which the Federation may be entitled to, or be capable of being entitled to, on the strength of any rights or privileges which may be reasonably useful for the purposes of, or connected with any lands, buildings, essential equipment, and otherwise acquire objects of the Federation.

9. To subscribe, to become a member of and co-operate with or manage an association or corporation whose objects are similar or in part similar or supportive to those of the Federation.

In addition to the powers contained in the Act the Federation shall have the following powers:

Powers
To carry out all or any of the above objects in any part of the world.

To carry out or cause to be carried out, with due diligence, a financial audit of the books of account and when it deems fit in the best interests of members.

To conductive to any of its objects:

- Undertake and execute any trust which may seem to the Federation to be in the public interest, and to pay, give or otherwise dispose of or deal with any real or personal property of the Federation, to be paid or otherwise disposed of, or dealing with any real or personal property in the Federation's name.
- Appoint and dismiss directors, officers, agents, auditors, attorneys, solicitors, or other employees, and, in general, to do all things necessary to carry out or perform, or to effectuate the purposes of this Constitution.
- Appoint a public officer thereon.
- Provide for the Federation to be registered incorporated or recognised as a company or body corporate, as the case may be, and to do all things incidental or connected therewith.

To appoint, remove, and determine the salary or remuneration of any person or persons employed in the Federation and, in general, to do all things necessary to carry on the business of the Federation.
Honorary Life Members may attend Council meetings at no cost to the Federation and offer their opinions but shall not be eligible to move or second motions or vote unless otherwise qualified. Honorary Life Members shall not be entitled to such additional privileges as may be determined by the Council.

Honorary Life Membership shall be for life only and no person shall be eligible to move or second motions or vote unless otherwise qualified. Honorary Life Members may withdraw from membership at any time, provided that they give three months’ notice in writing to the Executive Committee.

Upon acceptance as a Member, the National Executive Director shall enter the applicant’s name in the Register of Members and the Federation shall forthwith become a Member of the Federation. Applicants shall forthwith become Members of the Federation and the Federation shall pay such fees and dues as are imposed from time to time by the Federation and which are due and payable to the Federation.

The Federation may admit as an Associate Member any association, person or body who does not conform with clause 5.1.3 above as may be acceptable to the Council.

5.2 Honorary Life Member

5.3 Upon acceptance as a Member, the National Executive Director shall enter the applicant’s name in the Register of Members and the Federation shall pay such fees and dues as are imposed from time to time by the Federation and which are due and payable to the Federation and which are due and payable to the Federation.

5.4 The Federation may conduct regular competitions and conduct and which conduct and which conduct regular competitions and are incorporated body which operates with due diligence, has a Constitution and agrees to be bound by this Constitution:

5.7 The Federation shall be open to the Hockey Associations of Papua New

5 Membership
6.3 A Member may at any time by giving notice in writing to the National Executive Director resign his membership of the Federation but will thereby forfeit all privileges of membership and his name may be removed by the Council from the Register of Members provided that any subscription or subscription plus two calendar months after it becomes due then the Member may after such calendar months being sent the notice of resignation be liable to be suspended or debarred by resolution of the Council but no such suspension shall remain unpaid for a period of two years.
COUNCIL OF MEMBERS

The Council shall consist of two Councillors, one of each gender.

9.2 Where a Councillor is elected to the Board of Directors by vote of that Body, the chosen Councillor shall be entitled to fill any position or office vacated by the resignation or refusal of another member in the same capacity and shall not be held to be a member of the Council by reason only of his being a member of another Body.

9.3 The President of the Board of Directors shall be in writing under the hand of the Secretary, Executive Director or President for the time being of the Member and unless otherwise stated, shall be effective only for the meeting for which it relates and shall be in the hands of the Chairperson not less than 20 minutes before the time for holding the meeting or adjourned meeting at which it is to be read.

9.4 Former Presidents of the Federation shall be entitled to attend meetings of the Council at no cost to the Federation and shall be entitled to speak there but not vote or second the motions or vote unless otherwise qualified to do so.

FEES, LEVIES AND SUBSCRIPTIONS

8.1 The annual rates and subscriptions payable by Members of the Federation shall be such as the Federation shall determine from time to time prescribe.

8.2 All annual levies and subscriptions shall become due and payable on the 30th day of April in each year or such other date or dates as the council shall determine.

The National Executive Director shall keep and maintain a register of Members in which shall be entered the full name, address and date of acceptance of each Member and the register shall be available for inspection by Members at the office of the Federation during normal business hours.
To consider any general business.

To elect the Honorary Solicitor.

To confer PHCF Awards on merit.

Writing has been given to the Federation, to consider any special business of which 28 days notice in writing has been given to the Federation.

To elect an Auditor.

To elect a President, Vice-President, Vice-Presidents, OHF (if applicable), National Executive Director, Finance Director and one Director representing each Member Association on the board, on rotation.

Accounts of the previous financial year.

To receive and adopt the Annual Report and the Statement of any Extraordinary Meeting held subsequently.

To confirm the Minutes of the previous Annual Meeting and of any Extraordinary Meeting held subsequently.

The Minutes of the meeting shall state the fact that the meeting was conducted as an Annual Meeting and shall be:

10.3 ANNUAL GENERAL MEETING

not required to be present in the same room and address.

Meeting of Council shall apply except that the persons participating are

or video conference. The procedure set out in these Rules for conducting

10.2 A Meeting of Council can be conducted and be known as a telephone

10.1 Ordinary Meetings of the Council shall be held at such times and

10. MEETINGS OF COUNCIL OF MEMBERS
10.2 A member desiring to bring business before a meeting shall give 28 days notice of the same.

10.3 The President may whenever he/she thinks fit and the National Executive Director shall forthwith call a special meeting of the Council and each requisition shall state the nature of the business to be transacted at such meeting.

10.4 Twenty-one days notice at the least (exclusive of the day on which the notice is served or deemed to be served) of the day for which notice is given of each Extraordinary Meeting specifying the place the day and the time of the meeting shall be served on all members at least 14 days before the meeting.

NOTICE OF COUNCIL MEETINGS

All other meetings of the Council of Members shall be known as Extraordinary Meetings.

EXTRAORDINARY MEETINGS

10.5 To consider any special business of which 28 days notice in writing has been given to the President.

(a) To consider any special business of which 28 days notice in writing has been given to the President.

(b) To approve of or a Budget for the forthcoming year, and

(c) To fix the limits of the President's powers, to be exercised by the President.

(d) To consider any special business of which 28 days notice in writing has been given to the President.

Meeting at the same room and address. The business to be conducted at the meeting shall be presented at the 110th meeting of the Council, to be known as the Budget Meeting.
11.17 Existing and or previous office holders, executive members of member associations who have been deemed to have failed to exercise their assigned responsibilities or duties with due diligence, or who have been removed from office or who have abandoned their duties and responsibilities or who have brought the game of hockey into disrepute will be ineligible to hold office in any hockey association for three years immediately proceeding the date of nomination.

The nominees interested in or positions held in any hockey association worldwide within the three years immediately proceeding the date of nomination (as not already included in CV above).

The nominees’ interest in positions held in any hockey association or corporation associated with the sport of hockey within three years immediately proceeding the date of nomination.

11.19 Before any nominee is eligible to be elected to a position on the PNGHF Board, the position in the Board must be declared vacant.

11.18 Nomination of candidates (except for the Immediate Past President and President-elect) shall be delivered to the Secretary not less than twenty-one (21) days prior to the date of the Annual Meeting.

11.17 The accidental commission to give notice of a meeting to any Member shall not invalidate the proceedings at any meeting.

11.16 All business shall be special that is transacted at an extraordinary meeting.

11.15 Each Member shall be given at least twenty-four (24) hours notice of the meeting and the general nature of the business shall be given to
12.4 The Chairperson may, with the consent of any member present, adjourn the meeting at which a quorum is present.

12.3 If, within an hour from the time appointed for the meeting, a quorum is not present the meeting shall be dissolved; and in any other case a quorum shall stand adjourned to a date to be fixed by the Council.

If convened upon the requisition of Members, shall be dissolved; and

If convened upon the requisition of Members, shall be dissolved; and

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The demand for a poll may be withdrawn.

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such powers and functions as may be exercised by the Federation; and

(b) may, subject to this Constitution, Regulations and the Act, exercise all

of the Federation's affairs of the Federation subject to the powers exercised by the Council
shall be responsible for the management of the business, policy and

13.2 The Board of Directors

consistently provided for in Rule 14.

13.1 The affairs of the Federation shall be managed by the Board of Directors and

BOARD OF DIRECTORS

measuring.

Then the directors may choose one of their number to be Chairperson of
shall be Chairperson or the Vice-President is not present at the meeting
minutes after the time appointed for holding the meeting. The Vice-President
if there is no President or no meeting notice is not present within ten

12.8 The President shall reside as Chairperson at every meeting of the Council,

and Voting.

all elections and appointments shall be by simple majority of those Directors
and all rules in force but in the absence of any such rules
or appointment is to be made, the same shall be carried out in accordance
At the meeting at which an election (including elections at Annual Meetings)

12.7 At the meeting at which the poll is demanded shall be entitled to a casting

poll. The Chairperson of the meeting at which the show of hands takes

(c) In the case of an equality of votes, whether on a show of hands or on a

Each Councilor shall have one vote on each question arising at a

(1) Subject to this Constitution, questions arising at any meeting of the

12.6 A majority of the Council shall for all purposes be deemed a
determination of the Federation.

determination of the Federation. A majority of the Council shall be decided by a
determination by a majority of voices and a determination by the

12.5 No Councilor shall be entitled to vote at any meeting if any debt to the

notice of an adjournment of the business to be transacted at an adjourned

12.4 The President shall be responsible for the management of the business, policy and
Term of office.

14.2 The President shall be elected for a term of not more than two years and shall not be eligible for re-election after his/her third consecutive term of office.

The President shall have the highest number of votes having the longest term of office. The President shall have the highest number of votes at the first Annual General Meeting, unless the President is not eligible for re-election after his/her third consecutive term of office. A retiring Director is eligible for re-election after his/her subsequent year-one-half of the Directors for the time being shall retire from office, and at the Annual General Meeting in each board meeting the Director shall be elected from the retiring Director of the Federation at the Board of Directors.

14.3 The President, Vice-President, Vice-President of the Federation, and the Finance Director shall be appointed from their number by the Board of Directors.

Board Meeting.

14.4.1 The Development Director may at the discretion of the Board of Directors be invited to attend Board Meetings, but shall have no entitlement to vote at such Meeting.

National Executive Director:

14.4.2 The Technical Director may at the discretion of the Board of Directors be elected a new President for a period of 12 months after the election of a new President.

The Board of Directors of the Federation shall be:

- The immediate past-President.
- A President.
- A Vice-President.
- A Finance Director.
- A Director representing each affiliated member association.
- A Director representing each affiliated member association.
- A Director representing each affiliated member association.
- A Director representing each affiliated member association.
- A Director representing each affiliated member association.
- A Director representing each affiliated member association.
- A Director representing each affiliated member association.
14.9 Meetings of the Board of Directors may be conducted by conference or electronic means.

A committee formed pursuant to (a) may meet and adjourn as it thinks fit.

The Board may revoke any powers and/or functions so delegated at any time.

If a casual vacancy shall occur in the Members of the Board, the Directors shall meet at such time and place as shall be determined by a majority of the Board present at least six times each year.

The Board shall meet at such time and place as shall be determined by the Directors of the Board, at least one Director present being non-officebearers.

Three members of the Board present in person shall be a quorum for the meeting of the Board.

Each member of the Board shall have one deliberative vote on every motion and in the event of an equality of votes the Chairman shall have the casting vote.

Questions arising at any meeting shall be determined by a majority of the members of the Board present or, in the absence of the Chairman, or in his/her absence the Vice-President shall be the Chairman of all meetings of the Board of Directors.

The President or in his/her absence the Vice-President shall be the Chairman of the meeting.

The Finance Director shall be elected for a term of not more than two (2) years and is eligible for re-election after his/her second term of office.
14.12 The Board shall:

and to speak to the motion.

and no quorum of Councilors shall have been given at least fourteen days previous notice in writing of the intention to move for his/her suspension or removal. The motion suspending him/her shall be supported by at least three quarter majority of eligible Councilors and be decided by a simple majority.

he/she has in the opinion of the meeting.

14.11 Any Office Bearer, any member of the Board and any Officer may be suspended or removed from office unless:

in such other manner as the Board may determine.
17

The Common Seal of the Federation shall be kept in the custody of the National Executive Director.

18

An auditor shall be elected at the Annual Meeting to examine the accounts and balance sheet for the ensuing year and report thereon to the members of the Federation.

19

A person from time to time appointed by the board of directors and his/her duties shall be defined in the rules of the Federation.

National Technical Director

A person from time to time appointed by the board of directors and his/her duties shall be defined in the rules of the Federation.

National Development Director

The National Executive Director shall be responsible for the day-to-day management of the Federation subject to the supervision of the board of directors.

National Executive Director

14. Any such removal of a person from the position of office or an Office Bearers member of the Board of Office Bearers shall be deemed to constitute a casual vacancy.

15

and accepted in advance of such activity by the Federation.

16

Fees where such pecuniary interest has not been declared, noted and accepted in advance of such activity with diligence and in a timely manner of the function of his/her office will, in addition to the fees stated in the board resolution of the board and during that period or fails to carry out for more than two meetings is absent without permission of the board to be dealt with in any way under the law relating to mental health becoming of unsound mind or a person whose person or estate is liable to be dealt with in any way under the law relating to mental health. (e)

17

A person from time to time appointed by the board of directors and his/her duties shall be defined in the rules of the Federation.

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An auditor shall be elected at the Annual Meeting to examine the accounts and balance sheet for the ensuing year and report thereon to the members of the Federation.

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National Executive Director

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Fees where such pecuniary interest has not been declared, noted and accepted in advance of such activity with diligence and in a timely manner of the function of his/her office will, in addition to the fees stated in the board resolution of the board and during that period or fails to carry out for more than two meetings is absent without permission of the board to be dealt with in any way under the law relating to mental health becoming of unsound mind or a person whose person or estate is liable to be dealt with in any way under the law relating to mental health. (e)
Funds

With the provisions of the Act, the assets of the Federation shall be disposed of in accordance with the winding up or cancellation of the Incorporation of the Federation, the assets of the Federation shall be derived from annual levies and

WINDING UP OR CANCELLATION

A document may be received or served on electronic transmission or a facsimile of a document which shall include a cover page

A document may be received or served on electronic

Transmission or a facsimile of a document which shall include a cover page

20.4 Received by the document or

A document may be taken as having been received:

If the document is successfully sent by facsimile or electronic transmission the

20.3 Where a document is properly addressed, pre-paid and posted to a Member

20.2 Electronic transmission to the address shown in the Register of Members.

20.1 Notice may be served by or on behalf of the Federation either personally to
The Federation shall have Rules, which may be amended, varied, added to or rescinded wholly or in part by the Board of Directors.

**RULES**

Every member shall upon application be furnished with a copy of this Constitution and all Rules made hereunder from time to time of charge.

**GENERAL**

All resolutions under sub-clause (7) hereof shall be required to be special resolutions of which due notice has been given.

The Constitution of the Federation may be altered, amended, added to or rescinded in whole or in part at any meeting of the Council of Members in respect of which notice has been given.

**ALTERATION TO CONSTITUTION**

Any negligence default breach of duty or breach of trust.

**INDEMNITY**

Every Member, every Auditor, Office Bearers and other Officers for the time being of the Federation shall be indemnified out of the assets of the Federation against any liability arising out of the execution of the duties of any office which is incurred by him/her in executing any powers given to him/her by the Constitution.

All books, documents and securities shall be available for inspection by Members at all reasonable times.

**CUSTOM OF RECORDS**

Except as otherwise provided in this Constitution the National Executive Director shall keep in his/her custody or under his/her control all books, documents and securities of the Federation.